



Student Complaint/Grievance Policy

NOTICE

STUDENT COMPLAINT POLICY

Dear Students:

1. Texas School of Sleep Medicine & Technology has a Certificate of Approval from the Texas Workforce Commission (TWC). The TWC-assigned school number is: S2827.
2. Texas School of Sleep Medicine & Technology's programs are approved by TWC.
3. Students must address their concerns about Texas School of Sleep Medicine & Technology or any of its educational programs by following the grievance process outlined in the school's catalog. Texas School of Sleep Medicine & Technology is responsible for ensuring and documenting that all students have received a copy of the Texas School of Sleep Medicine & Technology's grievance procedures and for describing these procedures in the school's published catalog. If, as a student, you were not provided with this information, please inform Texas School of Sleep Medicine & Technology management.
4. Students dissatisfied with Texas School of Sleep Medicine & Technology's response to their complaint or who are not able to file a complaint with the Texas School of Sleep Medicine & Technology, can file a formal complaint with TWC, as well as with other relevant agencies or accreditors, if applicable.
5. Information on filing a complaint with TWC can be found on TWC's Career Schools and Colleges Website at <http://csc.twc.state.tx.us/>.